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4th January 2021

Dear Parent/ Carer,

Update on Academy Arrangements from Tuesday 5 January 2021

It is with regret that I write to you late this evening. You will be aware following from the Prime Ministers' announcement this evening that we have been directed to close the academy with immediate effect from Tuesday 5th January 2021.

The arrangements from tomorrow will therefore be as follows:

- **Upper Foundation and Years 1 to 6 to remain at home.**
 - We are currently finalising arrangements for the provision of remote learning and further information regarding this will be issued to parents/carers via a letter as soon as possible.
- **Lower Foundation (Nursery) children**
 - Children in our nursery setting are able to continue to attend school and may arrive at the academy on Tuesday 5th January at their usual time.
 - Parents/carers of nursery children are asked to complete the Booking Form at the following link to confirm their intentions regarding attending the academy on an ongoing basis during this period of national lockdown:
<https://forms.office.com/Pages/ResponsePage.aspx?id=EENLhb8NQUKuQU3wpPjbkvPk5kKe-nhPmtF8ayE89qFUQ1JLNUZXN0k4Rkl2VzNGT0ozNjFCTEJJWC4u>
- **Emergency Care and Vulnerable pupils**
 - Vulnerable children and children of critical/key workers are also able to continue to attend the academy if required and should also arrive at their usual time.
 - In order for the academy to plan and facilitate this provision on an ongoing basis, we ask for all parents/carers intending to send their child/children to school during this period of national lockdown falling into either of these categories to complete the **Online Booking Request Form here:**
<https://forms.office.com/Pages/ResponsePage.aspx?id=EENLhb8NQUKuQU3wpPjbkvPk5kKe-nhPmtF8ayE89qFUQ1JLNUZXN0k4Rkl2VzNGT0ozNjFCTEJJWC4u>

- If you are unsure about whether or not you or your child falls into one of these categories, please refer to the Government guidance which can be found at:
<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>.
- **Please submit your booking form by no later than Tuesday 5 January 2021 at 12 noon.**
- You do not need to have completed the questionnaire in order for your child to attend the academy tomorrow. But if you intend to use the Emergency Care provision on an ongoing basis we would like you to indicate this intention through the Booking Form by 12 noon on 5 January 2021.

Free School Meals

Further details will be provided as soon as possible with regards to any arrangements for pupils eligible for free school meals during the period of national lockdown.

Once again, please accept my apologies for providing this update so late into the evening. This has been unavoidable due to the timing of the Prime Minister's announcement.

In conclusion, I will keep you informed on a regular basis moving forward over the coming days and weeks. I would like to thank you all for your continued support and understanding during this incredibly difficult time.

Yours Sincerely,

Mrs Hannah Young
Head of Academy